

## 104.1 WIKY Presents the 5th Annual



This information is intended for the Coordinator's Office volunteers, Vincentians, and Ireland Home Based Services employees. **Please do not provide this form to families participating in the Ton of Toys program.** Information designated for participating families is mailed or emailed (if applicable) to the family.

The Society of St. Vincent de Paul – Evansville District Council is partnering with WIKY 104.1 FM on the 5th annual Ton of Toys program to help provide toys and gifts for the children in families in need.

### Who is eligible to participate?

- Only children under the age of eighteen may be referred for participation.
- Families must live in Gibson, Posey, Vanderburgh, or Warrick County.
- Families may not be registered with any other Christmas toy giveaway program.
- ***Referral Forms must be submitted by Friday, December 9.***

### Where and when can Toys be donated?

Collection boxes for toy donations will be located at Lucas Oil Centers (east and west), any of the seven Evansville and Newburgh Donut Bank locations, any of the eight Evansville, Darmstadt, or Newburgh German American Bank locations, either Evansville Sterling Federal Credit Union location (W. Franklin St. and Vogel Road), and the St. Vincent de Paul Thrift Store on Walnut Street.

Toys may be brought to any of these locations during their regular business hours beginning Monday, November 21. The last day for donating at all locations is Thursday, December 8.

### Where and when is shopping for those who register?

- The Diocese of Evansville Catholic Center, 4200 N. Kentucky Ave. Entrance on west (back) side of building.
- Shopping Dates and Times
  - Tuesday, December 13 - 10:00 – 3:30 and 5:00 – 7:00
  - Wednesday, December 14 – 10:00 – 3:30 and 5:00 – 7:00
  - Thursday, December 15 from 10 a.m. – 3:30 p.m.
- Toys are available on a first come, first-serve basis on the shopping days.

- ***Any exceptions for those unable to shop during these days and times must request accommodation to the SVdP conference or Ireland Home Based Services that submitted the voucher. Accommodation for gift deliveries will not be provided by District Council personnel.***

#### **What is required of the parent/guardian?**

- Parent/Guardian must provide photo ID that matches the name of requestor on the voucher form.
- Parent/Guardian must provide some form of ID of each child as listed on the voucher form.

#### **What kinds of items do children receive from the Ton of Toys program?**

Each child can receive (subject to availability):

- Age-appropriate toy
- Age-appropriate stocking stuffers
- Family game
- Puzzle
- Winter hat and gloves

#### **Is the parent/guardian required to pay anything for the toys?**

Parents/Guardians are asked to contribute 25¢ per child. A family with two (2) children would be asked to contribute 50¢. A family with five (5) children would be asked to contribute \$1.25. And so on.

#### **How does one request participation in the Ton of Toys program?**

Families need to be referred either by a member of a St. Vincent de Paul conference, a volunteer at the St. Vincent de Paul Coordinator's Office, or by a staff member at Ireland Home Based Services. A voucher must be completed by any of these parties (Vincentian, Coordinator's Office Volunteer, Ireland employee).

- Complete the voucher form online at [svdpevansville.org/tot-voucher-registration](https://svdpevansville.org/tot-voucher-registration)
- Username is "IHBS". Password is "toys". (The password is case-sensitive).
- ***Or*** scan or photograph the completed hand-written voucher form and email to: [tonoftoys@svdpevansville.org](mailto:tonoftoys@svdpevansville.org). ***Referrals need to be submitted no later than Friday, December 9, 2022.***

#### **What information is sent to the family?**

- A copy of the completed voucher form
- Information for shopping days and shopping requirements (copy of voucher, identification)
- Reminder of program eligibility requirements
- Directions and transportation information to the Catholic Center
- Shopping days – what to expect

#### **Whom do I call if I have questions?**

- Joe Cook, Executive Director (812) 549-2789 (do not provide to requestors)
- Jan Shirk, Executive Assistant (812) 760-8618 (do not provide to requestors)
- ***Please do not provide these phone numbers to families*** requesting participation.